

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON JULY 11, 2017 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Mike Giles
	Councilmen	Dan Murphy
		Pat Rowe
	City Clerk	Lisa Booth
	Police Chief	Michael Mancebo
	Public Works Director	Joe Crim
Absent:	Councilmen	Tom Donaldson
	Legal Counsel	Kent Maher
	Animal Control Officer	Sheri Crim

Guests: Maury Nelsen, Kris Beck, Debra Reid and Mark Hauenstein (Technical Designs).

Mayor Giles called the meeting to order at 7:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There were no comments from the public.

**MINUTES CORRECTION-APPROVAL:**

Councilman Rowe moved to approve the June 20, 2017 regular City Council meeting minutes as presented.

Motion carried unanimously.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Councilman Murphy moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS-REFUNDS:**

City Clerk Booth stated that delinquent notices were sent out with a July 18 payment due date, and there is one pending disconnect account. No action was taken.

**PUBLIC HEARING / NUISANCE DETERMINATION / 775 GRINNEL AVE. AND 590 11TH ST:**

City Clerk Booth reported that 775 Grinnell Avenue is cleaned. The property manager from Fallon sent a receipt showing they paid someone to do the work. The owner of 590 11th Street is here today cleaning the property. No action was taken.

Rogelio Lopez was hired to clean the Boys and Girls Club property, and he will proceed with the clean-up when he is paid. Sheriff Allen was contacted about the weed requests that the Clerk's office submitted and Allen advised the inmates will be cleaning the property next week.

**BUILDING DEPARTMENT GUIDE FORMS / UNIFORM BUILDING CODES ADOPTION:**

Mayor Giles stated that a workshop was held in May 2017 to discuss the building guide forms, and the questions raised were answered by Technical Designs.

Mark Hauenstein (Technical Designs) noted the building guides being discussed are the forms that will be provided over the counter to customers. The guides refer to the 2012 uniform building codes, which are the codes used by Pershing County; one of the ideas was to have

Pershing County and the City of Lovelock all on the same code system and review process so everything was consistent throughout the region.

Public Works Director Crim said the building guide forms will work great, and suggested that before the City starts using the forms, the 2012 version of the building codes should be adopted, which will have to be done by an ordinance amendment.

Councilman Rowe moved to approve the building guides as presented and start the ordinance procedure for adoption of the 2012 building codes.

Motion carried unanimously.

Mayor Giles thanked Hauenstein for coming to the meeting and for his assistance with the new building guide forms.

**FIVE YEAR CAPITAL IMPROVEMENT PLAN PRIORITIES:**

Mayor Giles said there were questions about the reporting and City Clerk Booth spoke with the Dept. of Taxation to clarify some of the changes.

City Clerk Booth stated the only section that needed to be changed was the Indian Colony sewer line replacement amount of \$2,043,985, which matches the budget amount. The report has to reflect the Water District portion of the grant until the project is complete and the asset amount is transferred to the Water District. The recoating of the sewer tanks is also included. Taxation suggested including a footnote that the \$252,800 sewer grant is being paid with CDBG funds and is not in the budget because the funds have not yet been allocated.

Councilman Murphy moved to approve the 5 year capital improvement plan as corrected.

Motion carried unanimously.

**ACCRUED SICK LEAVE-VACATION BENEFITS PAYMENT / BECK:**

Mayor Giles stated that police clerk Kris Beck is resigning effective July 30, 2017. Giles said Beck has been a valuable asset to the City, and the City is grateful for her completion of several projects that were on the back burner in the police department.

Councilman Murphy moved to approve payment to Kris Beck for accrued sick leave-vacation benefits.

Motion carried unanimously.

**LOVELOCK INDIAN COLONY SEWER PROJECT:**

Mayor Giles reported the contractor is not quite done installing the laterals. Public Works Director Crim advised they are holding off on installing the last 2 laterals to allow the water lines to be finished. Giles stated that change order #1 approved June 30 added the vacant lots and houses on Sagebrush and an additional 14 days for project completion; change order #2 approved July 7 added the Jamestown tie-in for the water service and an additional 14 days for project completion. With change orders #1 and #2 the substantial completion date is now October 11 with the final payment scheduled on October 21. Shaw Engineering submitted engineering services amendment #1 for the amount of \$56,810. No action was taken.

**BUSINESS, LIQUOR & SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:**

The following business licenses were reviewed:

- #902986 – American Auto Sales – Chris Henning – name change of business only
- #903005 – Custom Electric – Steven R. Bartnik

Building permits:

- #1458 – 155 Oak Circle – Ed & Barbara Macedo – Dream Builders – Pool
- #1459 – 965 Dartmouth Ave. – Safeway – Judity Kaplan – Electrical
- #1460 – 460 14<sup>th</sup> Street – Susan Weiss – Capitol Control Systems – Mechanical
- #1461 – 665 11<sup>th</sup> Street – Kurt & Gilberte Lepire – Re-roof

Liquor licenses:

None

Special Events liquor licenses:

None

**PROCLAMATIONS-AWARDS:**

There were no proclamations or awards.

**STAFF-COUNCIL REPORTS-PROPOSALS:**

Public Works Director Crim reported that the invoice for new dumpsters was received and the Clerk's office was instructed to withhold payment until the dumpsters were delivered.

Councilman Murphy stated at the last meeting there was discussion about having an agenda item concerning the fire department. Mayor Giles said he will explain when he reports why it is not on the agenda. Murphy asked if the apartments on Dartmouth Ave. have active sewer service. Giles said there is sewer service. City Clerk Booth reported the State Fire Marshal is coming out the last week in July and will inspect the property. Murphy said he has confirmation that the people living at the apartments have children living with them. Murphy suggested if the Fire Marshal does not resolve the problems, the City should consider doing something else legally through law enforcement.

City Clerk Booth reported the auditors will be here August 14-15 to begin the audit. The City will have to do a single audit because the Colony project grant put the City over the limit; the additional cost for the single audit is \$4,000.

Mayor Giles reported there was discussion about putting the Fire Department and the marijuana issues back on this agenda, but during the special meeting when people testified on both issues there were some questions raised that needed research, and it was not put on the agenda so the research could be done first. Also discussed at the special meeting was the Fair and Recreation Board. Legal Counsel Maher and Giles have had several discussions with DA Shields about the various boards and their functions, and will be looking into the matter further when more information is available.

**VOUCHERS, CLAIMS AND PAYROLL:**

Councilman Murphy moved to approve vouchers and payroll through number 44625.

Motion carried unanimously.

**PUBLIC COMMENT:**

There were no comments from the public.

There being no further business, the meeting was adjourned at 7:40 p.m. until the next scheduled City Council meeting on August 1, 2017 at 7:00 p.m.

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Michael R. Giles, Mayor

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Lisa Booth, City Clerk