

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON APRIL 17, 2018 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present: Mayor Mike Giles
Councilmen Tom Donaldson
Dan Murphy
Pat Rowe
City Clerk Lisa Booth
Police Chief Michael Mancebo
Legal Counsel Kent Maher

Absent: Public Works Director Joe Crim

Guests: Frederick Steinmann (UNR) and Michael Harper (NVAPA).

Mayor Giles called the meeting to order at 7:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no comments from the public.

Mayor Giles reported the City received a letter from the Frontier Days committee requesting funds and an email from Commissioner Rackley that grant funding was approved for upgrades to the Recycle Center.

MINUTES REVIEW-APPROVAL:

Councilman Rowe moved to approve the April 3, 2018 regular City Council meeting minutes as submitted.

Motion carried unanimously.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Councilman Murphy moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business.

Motion carried unanimously.

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS-REFUNDS:

City Clerk Booth reported that three customers have pending sewer disconnects. Two of the properties are not occupied. No action was taken.

NEVADA PLANNING GUIDE / AMERICAN PLANNING ASSOCIATION-NEVADA LEADERSHIP PROGRAM:

Fredrick Steinmann, Assistant Research Professor with the University Center for Economic Development, University of Nevada, Reno (UNR) and Chapter Secretary for the Nevada Chapter of the American Planning Association (NVAPA), introduced himself

and his associate, Mike Harper, a Fellow with the American Institute of Certified Planners. Steinmann presented all present with a copy of the Nevada Planning Guide and briefly reviewed the guide and other information he provided. Steinmann noted a copy of the guide was presented to the County Commission, the Planning Commission and Heidi Lusby-Angvick, Pershing County Economic Development Authority Director. No action was taken.

PUBLIC HEARING / NUISANCE DETERMINATION / 905 ELMHURST AVE:

Pictures of the subject property taken earlier in the day were provided for review.

Councilman Murphy moved to find that the conditions of the property at 905 Elmhurst Avenue constitute a menace to public safety, health and welfare and that letters be sent to both the tenant and the property owner requesting the property be cleaned by May 1, 2018.

Motion carried unanimously.

CONTINUED PUBLIC HEARING / NUISANCE DETERMINATION / 945 ELMHURST AVE:

Mayor Giles reported that the City crew removed several of the larger items, however there is still quite a bit of debris on the property. Councilman Donaldson suggested dumping the City dumpster that is on the property. The consensus of the Council was to send letters to the tenants and the property owner requesting the property be cleaned up before considering further action.

PROFESSIONAL SERVICES AGREEMENT RENEWAL / BUILDING DEPARTMENT PLAN REVIEW AND CONSULTATION SERVICES / TECHNICAL DESIGNS:

Mayor Giles reported that the agreement with Technical Designs to provide plan review and consulting services to the Building Department is due to expire and questioned if the Council wanted to renew the agreement. City Clerk Booth received an email from Technical Designs expressing their desire to renew the contract with the City. No change in the terms was requested.

Councilman Donaldson moved to continue the agreement with Technical Designs on the same terms as the current agreement to provide professional plan review and consulting services to the City Building Department until such time as either party determines to terminate the contract.

Motion carried unanimously.

BUSINESS-LIQUOR-SPECIAL EVENTS LIQUOR LICENSES - BUILDING PERMITS:

The following business licenses were reviewed:

Business licenses:
None

Building permits:
None

Liquor licenses:
None

Special Events liquor licenses:
None

PROCLAMATIONS-AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS-PROPOSALS:

Councilman Murphy reported attending the Recreation Board meeting and advised the Recreation Board will handle communications with the County Buildings and Grounds (regarding maintenance of the facilities), and that Commissioner McDougal stated all communications should be channeled through him. Murphy also reported that the board is moving forward on the idea of a prefab building for additional restrooms at the baseball field.

Councilman Rowe reported she received complaints that it is difficult to get in touch with the Animal Control Officer. Police Chief Mancebo is aware of the matter and said he has discussed it with Animal Control personnel. The Council questioned the amount of time being worked by part time personnel.

City Clerk Booth reported: (i) the tentative budget has been submitted to the Department of Taxation; (ii) the City is receiving a 3% decrease in the health insurance premiums for the upcoming fiscal year; and, (iii) an engagement letter was received from Eide Bailly to provide City audit services for the sum of \$52,500 per year. Legal Counsel Maher suggested the City may want to consider proposals from other professionals capable of providing auditing services.

Mayor Giles reported: (i) the City will not know what the liability insurance rate will be until after April 20; (ii) Steve Brigham with Shaw Engineering brought the contracts back for the wastewater treatment tank recoat project to be reviewed by Legal Counsel Maher; (iii) the Lovelock Indian Colony Tribal Council has been working on an animal control policy and they provided a copy of the proposal for Legal Counsel Maher; (iv) he attended the regular board meeting for POOL/PACT and the tax rate and the use of fuel tax dollars was discussed; (v) the U.S. Supreme Court is hearing a case this week regarding sales tax on internet sales; (vi) he and Councilman Rowe will be attending the annual POOL/PACT meeting on April 19 and 20; and, (vii) all City employees are on the e-learning system through POOL/PACT and all the classes can all be taken at one time.

VOUCHERS, CLAIMS AND PAYROLL:

Councilman Murphy moved to approve vouchers and payroll through number 45318.
Motion carried unanimously.

PUBLIC COMMENT:

There were no comments from the public.

There being no further business, the meeting was adjourned at 8:05 p.m. until the next scheduled City Council meeting on May 1, 2018 at 7:00 p.m.

Michael R. Giles, Mayor

Lisa Booth, City Clerk