

THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON JANUARY 17, 2012 AT THE LOVELOCK CITY HALL AT 7:00 P.M.

Present:

Mayor	Mike Giles
Council members	Pat Rowe
	Tom Donaldson
	Dan Murphy
City Clerk	Lisa Booth
Legal Counsel	Kent Maher
Police Chief	Michael Mancebo
Public Works Director	Joe Crim
Animal Control Officer	Sheri Crim

Visitors: Dave Kitchen (Shaw Engineering), Jennifer Hill (Chamber of Commerce), and Alicia Craig (Lovelock Review-Miner).

Mayor Giles called the meeting to order at 7:00 p.m.

APPROVAL-CORRECTION OF MINUTES:

Councilman Rowe moved to approve the January 3, 2012 minutes as submitted.

Motion carried unanimously

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

BUSINESS IMPACT DETERMINATION:

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Councilman Donaldson moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business.

Motion carried unanimously

SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS-REFUNDS:

City Clerk Booth reviewed the status of the delinquent accounts and requested authorization to write off seven older accounts that are a year or more delinquent, and are not collectable.

Councilman Murphy moved to approve the request to write off the sewer accounts as presented by staff.

Motion carried unanimously

MAP / REVERSION TO ACREAGE / WEST BROADWAY-MAIN STREET:

Mayor Giles said the City received a letter from Platt & Platt on behalf of the property owner, Family Dollar Store, requesting reversion of their divided land to acreage at the Dollar Store site on the corner of West Broadway and Main Street.

Legal Counsel Maher stated the City ordinance has the same approval requirements as state law but also requires the consent of any lien holders having an interest in the property, the consent to be given either on the map or separately.

Councilman Rowe moved to approve the map of reversion of divided land to acreage for Pershing County Assessor Parcel Nos. 001-135-05, 001-135-06, 001-135-07, and 001-135-11,

subject to the map containing the required certificates, and obtaining the consent of the lien holders who have liens on the property.

Motion carried unanimously

Legal Counsel Maher is available to assist with the consent language.

REGIONAL TRANSPORTATION COMMISSION (RTC) / PRIORITIES-PROJECT REQUESTS:

Mayor Giles reviewed a list of possible RTC projects submitted by Public Works Director Crim. A priority is the sidewalks on both sides of the street on Western Ave. to Jamestown. Councilman Murphy stated he would like to see the Dartmouth project done also to enable the bridge to be completed.

The Council consensus was to have Councilman Donaldson (the City RTC board member) submit the entire list to RTC for approval and funding.

ROOM TAX ORDINANCE PROPOSED REVISIONS:

Mayor Giles felt the City should consider eliminating the 28 day exemption for room tax, which may increase the room tax revenue, and possibly allow the tax rate to be reduced to 10%.

Councilman Donaldson suggested the City should leave the tax rate the same and designate the tax receipts to different entities or for specific purposes. Donaldson reported that at the Tourism Board meeting, the Board requested the City collect and administer the room tax.

Legal Counsel Maher explained to Chamber of Commerce Chairman Jennifer Hill how the change in collecting room tax will affect the Chamber.

The Council directed Staff to bring to the next Council meeting a proposed City room tax ordinance which includes elimination of the 28 day exemption and leaves the tax rate at 12%.

ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROJECTS:

Mayor Giles reported that a bid in the approximate sum of \$18,000 has been received from Fast Glass for the windows upgrades at the Depot Building. Public Works Director Crim is working on obtaining a price for the insulation under the Depot Building floor. The refrigerators will be delivered on January 25, 2012. Any left over grant funds will be used to purchase energy efficiency kits for homeowners. The grant can also cover up to \$27,000 in administrative costs.

GRAVITY MAIN SEWER EXTENSION-17TH STREET LIFT STATION-PUBLIC WORKS SHOP BUILDING-FRANKLIN AND 17TH STREET BRIDGE PROJECTS:

Mayor Giles stated that Friday, January 20, 2012 is the final inspection for the shop building and the contractor is still working on change orders. Giles met with Dave Kitchen of Shaw Engineering and Tony (project Architect) on Monday, January 16, 2012 and they met with K7 later that afternoon to discuss cost for the changes. Giles said they agreed on \$4,700 for the water heater and FRP, and \$6,400 for the remaining changes. The biggest issue was the wainscoting due to constructing a larger size to accommodate the building frame. The cost for the wainscoting was agreed on at \$5,500.64. Giles reviewed the remaining change orders and their status. Giles said the final walkthrough will be Monday, January 23, 2012 at 10:30 a.m. because the sealant on the flooring has to cure for 24 hours before walking on it. The City is still planning on holding an open house after completion.

Dave Kitchen, Shaw Engineering, stated that K7 represented to Shaw that the change order punch list items will all be completed by Friday, January 20, 2012.

Councilman Donaldson moved to authorize and approve Change Order #9 in the amount of \$6,416.21 for the wainscoting and phone line conduit.

Motion carried unanimously

Councilman Donaldson moved to authorize and approve Change Order #10 to reimburse the City for the sum paid to NV Energy, for the air line change, and the ADA compliant sink.

Motion carried unanimously

Mayor Giles stated he has a signed USDA engineering agreement contract for the sewer project.

Dave Kitchen, Shaw Engineering, reviewed various options for the sewer line for the Golden State truck stop and stated he would like to proceed with the final plans in order to provide the plans to the USDA for review and approval as soon as possible. Kitchen said, if possible, he wants to bid the project in February.

Councilman Donaldson moved to authorize Shaw Engineering to proceed with the final design of the sewer line extension which will provide service to the proposed truck stop.

Motion carried unanimously

BUSINESS LICENSES / BUILDING PERMITS:

The Council reviewed the following special events liquor license:

Eagles Crab Feed – February 11, 2012 Community Center

Councilman Donaldson moved to approve the special events liquor license for the Eagles Crab Feed on February 11, 2012 and waive the fees.

Motion carried unanimously

There were no other business licenses or building permits for review.

PROCLAMATIONS AND AWARDS:

There were no proclamations or awards.

STAFF-COUNCIL REPORTS AND PROPOSALS:

Mayor Giles reported that Great Basin Community College will be meeting with the School District tomorrow and they will also meet at City Hall in the Council Chambers to give a presentation on what the College has to offer.

Councilman Rowe attended the Economic Development and Community Center Board meeting. The Community Center has been painted on the inside.

Councilman Murphy stated he would be attending the Town Hall meeting the next evening.

Councilman Donaldson had no report.

Police Chief Mancebo had no report.

Public Works Director Crim had no report.

City Clerk Booth had no report.

Legal Counsel Maher had no report.

Animal Control Officer Crim reported that things are running smoothly at the Animal Shelter and she is working on getting people to license their dogs.

VOUCHERS / PAYROLL:

Councilman Murphy moved to approve vouchers and payroll through number 39192.

Motion carried unanimously

PUBLIC-PERSONAL COMMUNICATIONS-CORRESPONDENCE:

There were no public or personal communications or correspondence.

There being no further business the meeting was adjourned at 8:25 p.m. until the next scheduled City Council meeting on February 7, 2012 at 7:00 p.m.

Michael R. Giles, Mayor

Lisa Booth, City Clerk