

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON NOVEMBER 16, 2010 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Mike Giles
	Council members	Tom Donaldson
		Pat Rowe
		Dan Murphy
	Office Assistant	Eva Foster
	Police Chief	Michael Mancebo
	Legal Counsel	Kent Maher
	Public Works Supervisor	Joe Crim

Visitors: James Evans, Sherri Crim, and Mitch Nielsen.

Mayor Giles called the meeting to order at 7:00 p.m.

**ELECTED CANDIDATES SWEARING IN / COUNCIL SEAT B-COUNCIL SEAT C:**

Mayor Giles thanked newly appointed Justice of the Peace James Evans for his past service to the City and wished him the best in his new endeavor.

Municipal Court Judge James Evans performed the swearing in of Thomas Donaldson to hold the office of City Council Seat "B" and Patricia Rowe to hold the office of City Council Seat "C".

**APPROVAL / CORRECTION OF MINUTES:**

Councilman Rowe moved to approve the October 19, 2010 regular meeting minutes as submitted.

Motion carried unanimously

Councilman Donaldson moved to approve the November 5, 2010 special meeting minutes as submitted.

Motion carried unanimously

Councilman Murphy moved to approve the November 8, 2010 special meeting minutes as submitted.

Motion carried unanimously

**PUBLIC AND PERSONAL COMMUNICATIONS / CORRESPONDENCE:**

Mayor Giles thanked Councilman Donaldson for acting as Mayor Pro-Tem at the November 8, 2010 special meeting while he was out of town. Giles wished the Mustangs the best of luck in the high school football playoff game this weekend.

Lovelock resident Mitch Nielsen gave a brief update on the status of his proposed recycling program. Nielsen said an in depth presentation was given at the last County Commission meeting on the plans for a recycling program and it is hoped the program will be in operation by mid January, 2011.

There were no other public or personal communications or correspondence.

**BUSINESS IMPACT DETERMINATION:**

The Council reviewed and considered the probable effect that each agenda item for this meeting could have on a "business" as defined by statute. Councilman Donaldson moved to make a finding that no item on this meeting agenda appears to impose a direct and significant

economic burden on a business or directly restricts the formation, operation or expansion of a business.

Motion carried unanimously

**SEWER-DISPOSAL ACCOUNT DELIQUENCIES / ADJUSTMENTS-REFUNDS:**

Office Assistant Foster reviewed the delinquent account list. Legal Counsel Maher stated he would be sending the letter to account #3830.01 requesting that the long standing delinquent amount be brought up to date.

The Council directed Staff to continue with delinquent account protocol.

**NUISANCE / 400 13<sup>TH</sup> STREET / ABATEMENT:**

The Council reviewed photographs of the property at 400 13<sup>th</sup> Street taken earlier in the day. There was no one present for the owner. Office Assistant Foster said a certified letter was sent to the owner and it was picked up and signed for by the owner on November 12, 2010.

Councilman Donaldson moved to find that the dead tree at 400 13<sup>th</sup> Street constitutes a nuisance based on the photographs and the discussions with the property owner and City Staff at previous meetings, and directed Staff to contact the property owner to advise that the nuisance must be abated by 5:00 p.m. December 7, 2010 or the City will abate the nuisance and place a lien on the property.

Motion carried unanimously

**ORDINANCE ADOPTION / SEWER REVENUE BOND SERIES 2010 / \$2,561,000 FOR COST TO FINANCE AND REFINANCE SEWER PROJECT / BOND TERMS AND CONDITIONS / BOND SALE / OTHER BOND MATTERS:**

Mayor Giles stated the USDA indicated that the bond could not be issued as proposed because of a USDA interpretation on the implementation of USDA rules relating to the bond program. Giles said that he and others have been in contact with the Nevada Congressional delegation asking that the bond program be extended for at least another year to give the various entities time to put their projects together.

**WASTEWATER TREATMENT PLANT BAR SCREEN FACILITY PROJECT / CONTRACT WITH Q & D CONSTRUCTION:**

Mayor Giles noted that the bid for the Bar Screen Project was awarded to Q & D Construction at the November 5, 2010 special meeting, and that it was subject to approval by the USDA. The USDA approval has been received and formal approval of the contract is now being requested.

Councilman Rowe moved to authorize Mayor Giles to sign the contract between the City of Lovelock and Q & D Construction in the amount of \$316,500 (three hundred sixteen thousand, five hundred dollars) for the Lovelock Wastewater Treatment Plant Bar Screen Facility Project.

Motion carried unanimously

**MEADOW LANE LIFT STATION REHABILITATION PROJECT / CONTRACT WITH RESOURCE DEVELOPMENT COMPANY, INC.:**

Mayor Giles noted that the bid for the Lift Station Project was awarded to Resource Development Company, Inc. at the November 5, 2010 special meeting, and that it was subject to approval by the USDA. The USDA approval has been received and formal approval of the contract is now being requested.

Councilman Murphy moved to authorize Mayor Giles to sign the contract between the City of Lovelock and Resource Development Company, Inc. in the amount of \$275,480 (two hundred seventy five thousand, four hundred eighty dollars) for the Meadow Lane Lift Station Rehabilitation Project.

Motion carried unanimously

**ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) / APPROVAL OF SCOPE OF WORK AND SERVICES FOR PROJECTS / EXPENDITURE OF FUNDS FOR WORK OR SERVICES RELATED TO THE PROJECTS AND PROPOSALS FOR COMPLETION, INSTALLATION OR CONSTRUCTION OF PROJECTS / CONTRACT FOR CITY HALL LIGHTING RETROFIT PROJECT / CONTRACT FOR CITY HALL WINDOWS REPLACEMENT PROJECT:**

The bids for the lighting retrofit project closed on October 28, 2010. There was one bid received from Triumph Electric in the sum of \$23,800 (twenty three thousand eight hundred dollars) prior to the bid closing time, and a second bid was received on November 9, 2010.

Councilman Donaldson moved to accept the timely submitted lighting retrofit proposal from Triumph Electric in the sum of \$23,800.

Motion carried unanimously

There were three bids received for the heating retrofit project: (i) Lincoln Heating and Air Conditioning, \$22,283 (twenty two thousand two hundred eighty three dollars); (ii) Oasis Heating and Air Conditioning, \$29,547 (twenty nine thousand five hundred forty seven dollars); and, (iii) Sierra Air, Inc., \$44,120 (forty four thousand one hundred twenty dollars).

Councilman Rowe moved to accept the lowest responsive proposal from Lincoln Heating and Air Conditioning in the sum \$22,283 to perform the work for the heating retrofit project.

Motion carried unanimously

There were two proposals received to replace the City Hall windows: (i) Fast Glass, \$13,850 (thirteen thousand eight hundred fifty dollars); and, (ii) Capital Glass, \$33,585 (thirty three thousand five hundred eighty five dollars).

Councilman Murphy moved to accept the lowest responsive proposal from Fast Glass in the sum of \$13,580 to complete the window replacement at City Hall.

Motion carried unanimously

**BOARDS-COMMITTEES / APPOINTMENTS:**

Mayor Giles reviewed the current board and committee appointments and asked if any changes were desired.

Councilman Murphy moved to continue the board and committee appointments as they are presently constituted.

Motion carried unanimously

**REPORT-UPDATE ON ENGINEERING, PROJECT DESIGN, PROPOSED CONSTRUCTION AND COSTS FOR INSTALLATION OF WASTEWATER TREATMENT PLANT EXPANSION-MEADOWS LANE LIFT STATION REHABILITATION-FRANKLIN AND 17<sup>TH</sup> STREET BRIDGE PROJECTS / POSSIBLE APPROVAL OF PROCEEDING WITH PROJECTS CONSTRUCTION AND OBTAINING BIDS TO UNDERTAKE PROJECTS WORK AND SERVICES/AUTHORIZATION TO OBTAIN AND EXPEND FUNDS FOR WORK OR**

**SERVICES RELATED TO THE PROJECTS AND ACCEPTANCE OR APPROVAL OF AGREEMENTS, AMENDMENTS AND FUNDING DOCUMENTS:**

Mayor Giles said there will be two pre construction meetings held in the City Council meeting room December 7, 2010, one at 10:00 a.m. and another at 2:00 p.m. Giles stated that the jobs must have a resident inspector and William Saxton, an employee of Shaw Engineering, is acceptable to the USDA as the City project representative for the lift station and bar screen projects. Giles sent a letter to the USDA indicating that Saxton was an acceptable choice for the resident inspector.

Public Works Supervisor Crim said Dora Wren of Shaw Engineering stated all plans for the shop building should be returned from USDA by the end of November and it is anticipated the project will be ready to bid by mid December.

**BUSINESS LICENSES / BUILDING PERMITS:**

The Council reviewed the special event liquor license application from the Fraternal Order of Eagles Turkey Bingo charitable fundraiser on November 20, 2010 at the Community Center.

Councilman Rowe moved to waive the liquor license fees for the Eagles Turkey Bingo.  
Motion carried unanimously

The Council reviewed the following building permits:  
Robert Nash – 1055 Elmhurst Ave. – Private Garage  
Dean Watson – 275 5<sup>th</sup> St. – Private Garage  
Ruth Humphries – 460 14<sup>th</sup> St. – Re-roof

The Council reviewed the following business licenses:  
NCR Corporation – DVD rental Kiosk

There were no other building permits or business licenses for review.

**PROCLAMATIONS AND AWARDS:**

There were no proclamations or awards.

**STAFF-COUNCIL REPORTS AND PROPOSALS:**

Mayor Giles said he was at the County Commission office today and met with individuals planning to open the former Buena Vista Iron mine early next year under the name: Nevada Iron, LLC. Giles stated the mine anticipates employing about 100 persons. Giles said the Commission inquired about dates for a retreat with the Council, and December 8, 2010 at Unionville was discussed. The Council said they are okay with the date, but they would like to look at other locations.

Councilman Donaldson had nothing to report.

Councilman Rowe had nothing to report.

Councilman Murphy, on behalf of the School District, thanked the Public Works crew for lining the south parking lot at the high school. Murphy said he noticed the garbage truck was leaving puddles and some debris when it empties the dumpsters. Crim said he would check out the problem.

Police Chief Mancebo had nothing to report.

Public Works Supervisor Crim reported the bid specs for the refuse disposal truck have been sent to prospective bidders and the time for submitting bids will close at 3:00 p.m. on December 6, 2010. Crim said the Christmas lights are being installed this week and the Public Works crew is working on picking up the fallen leaves that resulted from the recent cold weather. Crim said he will be gone this Thursday and Friday to a school board conference in Las Vegas.

Animal Control Officer Crim said the Animal Shelter is coming together and the fence is up enclosing the Shelter grounds.

Office Assistant Foster had nothing to report.

Legal Counsel Maher had nothing to report.

**VOUCHERS / PAYROLL:**

Councilman Donaldson moved to approve vouchers and payroll through number 37587.

Motion carried unanimously

There being no further business the meeting was adjourned at 8:07 p.m. until the next scheduled City Council meeting on December 7, 2010 at 7:00 p.m.

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Michael R. Giles, Mayor

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Lisa Booth, City Clerk