

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON MARCH 15, 2011 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Mike Giles
	Council members	Tom Donaldson
		Pat Rowe
		Dan Murphy
	Office Assistant	Eva Foster
	Police Chief	Michael Mancebo
	Legal Counsel	Kent Maher
Public Works Supervisor	Joe Crim	

Absent:	City Clerk	Lisa Booth
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Visitors: Rudy Herndon (Lovelock Review Miner), Sheri Crim, Pauline Allen and Jon Allen.

Mayor Giles called the meeting to order at 7:00 p.m.

**APPROVAL / CORRECTION OF MINUTES:**

Councilman Rowe moved to approve the March 1, 2011 regular meeting minutes as submitted.  
Motion carried unanimously

**BUSINESS IMPACT DETERMINATION:**

The Council reviewed and considered the probable effect that each agenda item for this meeting could have on a "business" as defined by statute. Councilman Donaldson moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business.

Motion carried unanimously

**SEWER-DISPOSAL ACCOUNT DELIQUENCIES / ADJUSTMENTS-REFUNDS:**

The Staff was directed to proceed with disconnect procedures on nine chronically delinquent accounts, all owned by a one person, due to the many agreements and promises the owner has made with the City in the past and not kept. The Council directed all the delinquent accounts be disconnected unless they are paid in full by April 1, 2011.

Office Assistant Foster gave an update on the remainder of the delinquent sewer account list.

The Council directed Staff to continue with delinquent account protocol.

**WASTE-TRASH REMOVAL / 855 ELMHURST AVE / ALLEN:**

Pauline Allen and her son, Jon Allen, appeared and informed the Council the 855 Elmhurst Ave. property had been cleaned and cleared as directed by the City. The Council thanked the Allens for removing the trash and obstructions from the right of way, and expressed hope the property would be kept clean in the future.

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**ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROJECTS FOR CITY HALL WINDOWS REPLACEMENT, CITY HALL HEATING AN AIR CONDITIONING UPGRADE AND MAIN STREET LIGHTING RETROFIT / SCOPE OF WORK AND SERVICES, EXPENDITURE OF FUNDS FOR WORK OR SERVICES RELATED TO THE PROJECTS AND PROPOSALS FOR COMPLETION, INSTALLATION OR CONSTRUCTION OF PROJECTS:**

Mayor Giles said BSL Electric has completed and turned in the required contract documents and will be starting on the downtown project about April 1, 2011. The City Hall lighting project is proceeding; the contractor will be returning this weekend to continue work in the meeting room. Giles said the quote for the meeting room duct work and the temperature control for the server room has been signed and returned to Lincoln Heating & Air. The privacy windows for the City Clerk's office and the Police Clerk's office were completed today. Giles reviewed a quote from Fast Glass for new installed blinds for City Hall at \$4,850 (four thousand eight hundred fifty dollars).

Councilman Murphy moved to accept the proposal from Fast Glass for vertical blind installation at a price of \$4,850.

Motion carried unanimously

Public Works Supervisor Crim suggested the lighting contractor may need an extension because they are working around the City Hall schedule. The consensus of the Council was to grant extensions as needed.

**ENGINEERING, PROJECT DESIGN, PROPOSED CONSTRUCTION AND COSTS FOR INSTALLATION OF WASTEWATER TREATMENT PLANT EXPANSION-MEADOWS LANE LIFT STATION REHABILITATION-FRANKLIN AND 17<sup>TH</sup> STREET BRIDGE PROJETS/PROCEEDING WITH PROJECTS CONSTRUCTION AND OBTAINING BIDS TO UNDERTAKE PROJECTS WORK AND SERVICES/OBTAINING AND EXPENDING FUNDS FOR WORK OR SERVICES RELATED TO THE PROJETS AND ACCEPTANCE OR APPROVAL OF AGREEMENTS, AMENDMENTS AND FUNDING DOCUMENTS:**

Mayor Giles reported the wastewater treatment plant and bar screen projects are progressing quite well. Giles said the vault foundation for the bar screen has been poured and the rebar on the walls will be set and ready to pour by the end of the week. The first USDA inspection was performed today. Giles stated RDC took measurements for the lift station, and it was deemed necessary to request a change order in order to turn the electrical panel and generator 90 degrees to protect it during possible future repairs to the wet well. Giles said a change order is needed. The cost of the change order is \$11,277 (eleven thousand two hundred seventy seven dollars) which includes moving the electrical panel and putting clean outs in the wet well pipes to facilitate future cleaning.

Councilman Donaldson moved to accept the change order for \$11,277 for the clean outs and relocating the panel.

Motion carried unanimously

Giles stated the contract for the Public Works maintenance and shop building is ready for signatures. They are hoping to have a pre-construction meeting prior to the end of March 2011 and hold a ground breaking ceremony at a time convenient to those who will attend.

Councilman Murphy moved to authorize the Mayor to sign the final contracts for the construction of the Public Works maintenance and shop building.

Motion carried unanimously

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**BUSINESS LICENSES / BUILDING PERMIT:**

The Council reviewed the following business licenses:

- Nan Stovall, DVM – Veterinarian - reactivation
- K7 Construction, Inc – David J. Knaub – General Contractor

There were no other business licenses or building permits for review.

**PROCLAMATIONS AND AWARDS:**

There were no proclamations or awards.

**STAFF-COUNCIL REPORTS AND PROPOSALS:**

Mayor Giles stated the changes made in yesterday’s budget session meeting were made and forwarded to the auditors electronically. Giles said the City is advertising for two City representative positions on the Senior Advisory Board which will be on the City Council agenda for April 5, 2011. Giles discussed the e-mail the Council received inviting everyone to a town hall meeting scheduled for March 21, 2011 to be held at Sturgeon’s restaurant. The agenda lists Pershing General Hospital, Coeur Rochester, Burning Man, and economic development as discussion topics

Councilman Rowe attended the WNDD and Home Consortium meetings. They are working on getting \$225,000 in home funds for the Pershing Meadows Apartments remodel. Rowe said the remodel will replace old appliances, flooring and other much needed upgrades for the seniors living there.

Councilman Donaldson had nothing to report.

Councilman Murphy had nothing to report.

Public Works Supervisor Crim reported the RTC project has slowed down because some sewer line parts are back ordered. The pot hole test for the Pershing County General Hospital water project is on hold until the weather clears.

Office Assistant Foster had nothing to report.

Police Chief Mancebo said he was looking at funding sources to purchase new cameras.

Legal Counsel Maher clarified two sections of the City code relating to nuisances. Maher stated if a City right of way is obstructed, it does not have to be determined a nuisance; the obstruction is a violation of the City code then the violator may be cited. If the obstruction is not removed, the City can clear it without going through a nuisance hearing and procedure.

Animal Control Officer Crim reported she is working hard at trapping stray animals and finding homes for the adoptable animals in the shelter.

**VOUCHERS / PAYROLL:**

Councilman Murphy moved to approve vouchers and payroll through number 38015.

Motion carried unanimously

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There being no further business the meeting was adjourned at 7:40 p.m. until the next scheduled City Council meeting on April 5, 2011 at 7:00 p.m.

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Michael R. Giles, Mayor

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Eva Foster, Office Assistant