

**THE HONORABLE CITY COUNCIL OF THE CITY OF LOVELOCK MET IN REGULAR SESSION ON NOVEMBER 21, 2011 AT THE LOVELOCK CITY HALL AT 7:00 P.M.**

Present:	Mayor	Mike Giles
	Council members	Pat Rowe
		Tom Donaldson
		Dan Murphy
	City Clerk	Lisa Booth
	Legal Counsel	Kent Maher
	Chief of Police	Michael Mancebo
Absent:	Public Works Director	Joe Crim

Visitors: Jennifer Hill, Beth Reid, Heidi Lusby, Jane Griffin, David Kitchen, and Kristy Berge.

Mayor Giles called the meeting to order at 7:00 p.m.

**APPROVAL-CORRECTION OF MINUTES:**

Councilman Rowe moved to approve the November 1, 2011 minutes as submitted.

Motion carried unanimously

**PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:**

Mayor Giles said the City received two letters from Rural Nevada Development Corporation (RNDC) asking for support and if the City desires RNDC to do a program for the City. The City received a letter from David Frasier of Nevada League of Cities advising there will be a planning workshop in Winnemucca on December 12, 2011 with NDOT to discuss "Connecting Nevada."

There was no public comment.

**BUSINESS IMPACT DETERMINATION:**

After review and consideration of the probable effect that each agenda item for this meeting could have on a "business" as defined by statute, Councilman Murphy moved to make a finding that no item on this meeting agenda appears to impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business.

Motion carried unanimously

**SEWER-DISPOSAL ACCOUNT DELINQUENCIES / ADJUSTMENTS-REFUNDS:**

City Clerk Booth reviewed the delinquent list with Council. Booth requested writing off accounts that have been disconnected for eight months or more. The accounts have liens placed on them and there is a requirement to pay the account balance in full and the reconnection fee prior to restoration of service. The Council approved the write-offs.

Nelson Bonta appeared on behalf of Barbara Bonta, account #11770.01, to ask for an extension until December 6, 2011 to pay the delinquent account. The Council granted the extension.

The Council directed Staff to continue with delinquent account protocol.

**PLANNING COMMISSION BOARD MEMBER APPOINTMENT:**

Mayor Giles reported the City received one letter of interest from Elaine Pommerening who currently holds this position.

Councilman Rowe abstained from discussing and acting on the appointment as Pommerening is her sister.

Councilman Donaldson moved to approve appointment of Elaine Pommerening to the Pershing County Regional Planning Commission.

Voting Aye: Councilman Donaldson  
Councilman Murphy  
Abstaining: Councilman Rowe  
Motion carried

**NUISANCE PUBLIC HEARINGS / 655 CORNELL AVE. / 1085 AMHERST AVE.:**

The City Clerk's office received a phone call from the owner of 1085 Amherst Ave. saying she did not have the money or time to come to Lovelock and take care of the property. The owner also said she has been unable to sell or rent the property, and that the City should go ahead with cleaning the property and placing a lien on it.

The Council acknowledged that all were familiar with the condition of the property. Councilman Rowe moved to find that a nuisance exists at 1085 Amherst Ave. and to issue an order that the nuisance must be abated by December 6, 2011, or the City will clean the property and file a lien against the property for the costs.

Motion carried unanimously

Booth reported Public Works Director Crim inspected 655 Cornell Ave. this morning and it has been cleaned. No action on the nuisance complaint was required by Council.

**DEPOT BUILDING / REQUEST TO USE AS THE LOVELOCK VISITOR CENTER:**

Chamber of Commerce President Jennifer Hill discussed the November 11, 2011 Chamber of Commerce proposal to use the Depot Building for the Lovelock Visitors Center. Hill said the Tourism Authority discussed providing funds to the Chamber for extension of the hours and time of operation to six days a week and eight hours a day. Hill said grant funds are available for building restoration through the railroad, but the Chamber needs to occupy the building in order to be eligible to apply for such funding.

Councilman Murphy was in favor of the idea and felt the City needs to meet with the Tourism Authority to discuss funding ideas.

Legal Counsel Maher said there is a required thirty day termination notice that must be sent to the current Depot Building renter.

Councilman Donaldson felt a visitor center was a better use for the Depot than the current use.

Councilman Rowe said the Depot is such a beautiful building and it is not currently being used very well.

The Council directed Staff to put this item back on the next agenda and add an agenda item to discuss the termination of the current rental agreement, and set a special meeting with the Tourism Authority and Pershing County Commission on December 2, 2011.

**P.O.S.T. ACADEMY SPONSORSHIP-COST SHARING / REITZ:**

Police Chief Mancebo said Andrew Reitz approached him about the possibility of the City sponsoring his attendance to the P.O.S.T. Academy. Reitz is 20 years old, but he will be 21 by the time of graduation. The proposal is for the City to provide worker's compensation, ammunition, and uniforms at about \$2,000 to the City. Mancebo stated there would be no guarantee for a position once Reitz graduated from the academy.

Councilman Donaldson expressed concern about sponsoring due to the liability while attending academy.

The consensus of the Council is they do not want to sponsor non-employees at this time.

**ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROJECTS FOR CITY HALL WINDOWS REPLACEMENT, CITY HALL HEATING AND AIR CONDITIONING UPGRADE AND MAIN STREET LIGHTING RETROFIT:**

Mayor Giles reported the hot water heater has been changed out at the animal shelter; and, the firehouse is mostly done, except for replacement parts for non-working parts that showed up after installation. The City is still waiting for the quote on replacement appliances for the City Hall, the Firehouse, and the Animal Shelter.

**GRAVITY MAIN SEWER EXTENSION-17<sup>TH</sup> STREET LIFT STATION-WASTEWATER TREATMENT PLANT EXPANSION-MEADOWS LANE LIFT STATION REHABILITATION-PUBLIC WORKS SHOP BUILDING-FRANKLIN AND 17<sup>TH</sup> STREET BRIDGE PROJECTS:**

Shaw Engineering's Dave Kitchen reported they are doing inserts on the skylights for the shop building to give it a finished look; they will be doing the footings for the canopies next week; the wainscoting material has been selected; the second floor concrete has been poured; and, the roll up doors will be painted to match the building. Kitchen said the next meeting is November 30, 2011 and right now K7 is about 12 days behind schedule. The substantial completion date is December 14, 2011, with the final completion date scheduled for the first week of January 2012. K7 wants to change from working four ten-hour shifts a week to five ten-hour shifts a week. Mayor Giles said there is no concern with the contractor shift schedule; however, there will be costs incurred to the City for overtime, and the City has the right per the contract to back bill the contractor for the overtime.

Kitchen reported that USDA said there are more changes that need to be done on Phase II on the 17<sup>th</sup> St. interceptor. Kitchen provided the new agreement for the Mayor's signature once Legal Counsel has reviewed it. Kitchen said he wanted to meet with Public Works Director Crim to discuss the 17<sup>th</sup> St. lift station.

**BUSINESS LICENSES / BUILDING PERMITS:**

The Council reviewed the following business licenses:

Azzarello's Ready-Mix Concrete – Concrete Ready Mix – Charles G. Azzarello  
Dashing Photography by Chelsea – Photography – Chelsea Montes

The Council reviewed the following building permits:

#1332 – Juan Jimenez- 770 E. Broadway – Re-roof

There were no other business licenses or building permits for review.

**PROCLAMATIONS AND AWARDS:**

Mayor Giles proclaimed the week-end of December 3-4, 2011, as Lovelock's Small Town Christmas Celebration.

There were no other proclamations or awards.

**STAFF-COUNCIL REPORTS AND PROPOSALS:**

Mayor Giles thanked Councilmen Donaldson and Rowe for attending meetings in his place while he was out of town. Giles attended the RTC meeting and the proposal for the firehouse repaving was discussed. Giles said a letter was sent to CDBG requesting they pay for materials only on the Senior Center door and the City would provide the labor. Giles said the City

received an e-mail today and the CDBG Committee did approve the change of scope and the City will proceed with installing the door for the Senior Center. Giles stated the County Clerk sent an e-mail to the City advising of the make-up of the Economic Development/Community Center Board. The Board will consist of nine members, so the City will be advertising for one more at large position.

Councilman Rowe attended the NDOT Bicycle Across Nevada plan. This plan is to identify paths available for bicyclist in rural Nevada. Rowe said the plan did not include Las Vegas or Reno. Rowe attended the coalition meeting and the meeting was mostly updating the members on future activities.

Councilman Murphy had no report.

Councilman Donaldson attended the Tourism Board meeting last week. Donaldson asked Legal Counsel Maher if he had a chance to review the bids for the RTC paving project. Maher said he would review them tomorrow.

Police Chief Mancebo had no report.

City Clerk Booth had no report.

Legal Counsel Maher had no report.

**VOUCHERS / PAYROLL:**

Councilman Donaldson moved to approve vouchers and payroll through number 38992.

Motion carried unanimously

**PUBLIC-PERSONAL COMMUNICATIONS-CORRESPONDENCE:**

There was no public or personal communications or correspondence.

There being no further business the meeting was adjourned at 8:30 p.m. until the next scheduled City Council meeting on December 6, 2011 at 7:00 p.m.

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Michael R. Giles, Mayor

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Lisa Booth, City Clerk